



**ATLAS COAL MINE
NATIONAL HISTORIC SITE**

Box 521, East Coulee, AB T0J 1B0
Tel: 403.822.2220
www.atlascoamine.ab.ca
@atlascoalmine

Full Season Heritage Interpreter 2022

Job Description

The role ensures smooth operation of our front-of-house (visitor) services, including conducting a wide range of excellent quality tours and interpretation for the public. Heritage interpreters are also responsible for relief and occasional visitor services responsibilities, including visitor check-in, cash handling, shop restocking, public information and booking tours. All duties must be performed in compliance with the Atlas' occupational health & safety policies, including our COVID-19 mitigation protocols.

Responsibilities:

- 1) Learn the history of coal mining in the Drumheller Valley, including the work and home life of the miners, the technical operation of the Atlas, and the social context in which the mines operated.
- 2) Learn tours and public interpretation methods, using Atlas Coal Mine program outlines and interpretation standards. Training and tour development will be supported by the curator and line managers.
- 3) Present a minimum of 4.5 hours of high-quality public programming per day, as outlined in daily schedules. This programming will include tippie tours, train tours, tunnel tours, specialty tours, industry familiarity ('FAM') tours as well as privately booked group tours. All tours and public interpretation will be performed in strict compliance with our COVID-19 mitigation protocols. Heritage Interpreters will be responsible for ensuring public compliance with their tour groups and while performing more generalized interpretation duties.
- 4) Perform check-in desk and gift shop duties as needed. This includes cash handling (cash-in/cash-out/transactions), restocking, booking tours, answering phone inquiries and giving tour/site information.
- 5) Assist the maintenance team to perform cleaning duties as needed to a high standard. This includes cleaning bathrooms, historic buildings and general site cleaning (emptying garbages, etc) in compliance with our COVID-19 mitigation protocols.
- 6) As we are a small team at the Atlas, assisting management with other tasks may be required throughout the job term.

Qualifications, Experience, and Competencies:

We are seeking candidates that have a strong aptitude for storytelling, good public speaking skills, and a love of history. Some post-secondary education (preferably in history, archaeology, anthropology, education, geology or performing arts) would be useful, but we also encourage applicants who have developed public speaking and storytelling skills via other life experiences to apply. Candidates will need to work well independently and have good problem-solving skills. Basic first-aid certification is required prior to the first day of work. CSA approved steel-toed footwear is required. A valid driver's license is required. Proof of COVID-19 vaccination (as outlined in Alberta's REP) or valid medical exemption is required prior to commencement of position. A positive, flexible, caring attitude is a must and we expect all Atlas employees to take care of themselves, their teammates and our visitors throughout their work term.

We thrive in a diverse work environment and encourage all qualified applicants to apply.

Work Environment and Compensation:

The Atlas is an outdoor historic industrial site in a rural location. All site buildings are designated historic resources. Work conditions can be challenging at times, due to the nature of the site and the Drumheller environment (extreme heat during the summer, difficult local terrain, historic buildings). The work will require hiking over difficult terrain in all weather conditions and in large industrial buildings more than 4 hours daily.

Heritage interpreters will work a rotating schedule, including weekends. Full time heritage interpreters will work 37.5 hours a week. In all cases hours per week will not normally exceed 44.

Rate of pay is \$17.00/hour. The post term is from May 5 through Sept 5, 2022.



**ATLAS COAL MINE
NATIONAL HISTORIC SITE**

Box 521, East Coulee, AB T0J 1B0

Tel: 403.822.2220

www.atlascoamine.ab.ca

@atlascoalmine

This position is funding-dependant and all successful applicants must be eligible for the Young Canada Works in Heritage Organizations program. Eligibility requirements are available here: <https://www.canada.ca/en/canadian-heritage/services/funding/young-canada-works/students-graduates/heritage-organizations-students.html>

To apply, please send a cover letter and resume to Jay Russel (Curator): recruitment@atlascoalmine.ab.ca. Deadline is: Feb 14, 2022.